

**JOB DESCRIPTION**

**GENERAL MAINTENANCE**

**A. Job Title:**

General Maintenance

**B. Job Function:**

An employee in this classification is engaged in general maintenance of district buildings and grounds.

**C. Reporting to:**

Director of Operations or designate

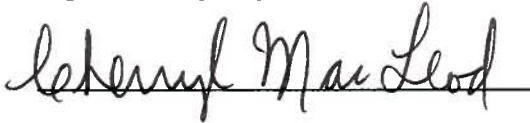
**D. Illustrative Examples of Work:**

1. Picks up and disposes refuse from all buildings
2. Picks up and delivers equipment, furniture and freight
3. Removes snow and ice and sands or salts from parking areas, sidewalks and driveways
4. Assists tradesmen and groundsmen in performance of their duties
5. Performs general labour
6. Performs custodial duties as assigned
7. Maintains equipment and tools
8. Performs other job-related duties

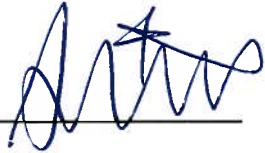
**E. Required Abilities and Qualifications:**

1. Grade 12 or equivalent
2. Valid Class 5 driver's license
3. WHMIS Certificate
4. Experience performing related duties or equivalent combination of training, education and experience
5. Physical ability to perform the job duties
6. Ability to communicate effectively
7. Ability to work co-operatively with the public, staff and suppliers
8. Ability to work independently

FOR THE UNION:

  
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FOR THE BOARD:

  
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August 26, 2004  
NEXT SCHEDULED REVISION: Jan, 2016  
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